Zoom

Use the + and - keys on your keyboard Use the scroll wheel on your mouse

> Pinch in and out on your touch screen

React



Guide / Help

Move

[Spacebar] click and drag to move around the whiteboard Click and drag to move a note

Edit when your cursor looks like an arrow (v); move around when it looks like a hand (h)

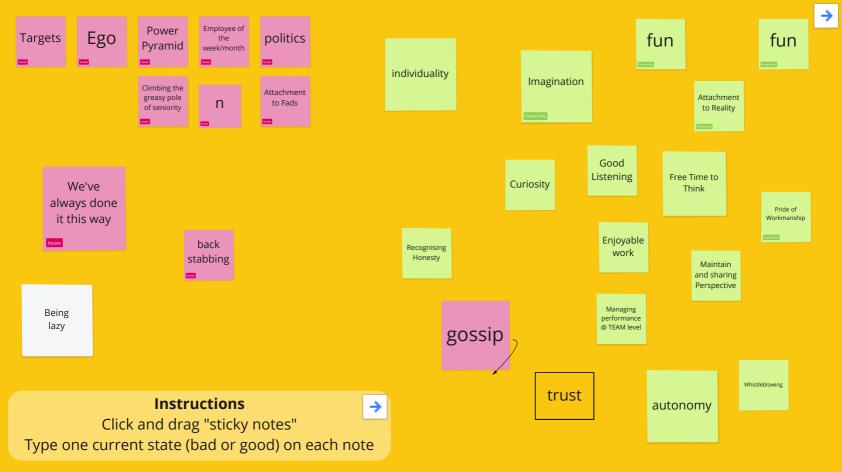
"Sticky Notes"

Create a note by typing N and selecting the note/colour you want; then click where you want it

Double-Click on a note to write on it, text size will adapt automatically

Click on the arrow to get started →



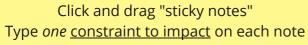




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Carrying poor peformers

Instructions





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Constraints Prioritization				
Constraints	I can impact	I can influence	I need to be informed	I should ignore

Constraint	Costs	Values	Influencers

Action Plan				
Initiate 3 ASK lots of staff what they do enjoy	Strengthen 0	Weaken 0	Eliminate 0	